

長庚大學外國學生獎學金作業要點

CGU Scholarship Guideline for International Students

中華民國 97 年 4 月 10 日經校長核定

中華民國 98 年 4 月 3 日經校長核定

Approved by the President on April 10th, 2008

Approved by the President on April 3rd, 2009

第一條 依據

為配合教育部國際教育學術交流合作政策，鼓勵本校招收優秀外國學生，特依據教育部「補助大專校院及其附設華語文教學機構設置外國學生獎學金核撥作業規定」訂定「長庚大學外國學生獎學金作業要點」（以下簡稱本要點）。

- I. The “CGU Scholarship Guideline for International Students” (hereinafter referred to as the Guideline) is enacted pursuant to the “Regulations Governing the Subsidy for Colleges, Universities and Ancillary Mandarin Centers of Colleges and Universities to Set Up the Scholarship for International Students” to advance the international academic cooperation policy of the Ministry of Education and to enroll distinguished international students.

第二條 本要點獎助之對象以具長庚大學(以下簡稱本校)正式學籍之在學外國學生為限。

- II. The guidelines shall only apply to international students officially enrolled at Chang Gung University (hereinafter referred to as the “University”).

第三條 本要點獎學金之獎助金額及名額視該年度教育部補助之數額而定。

- III. The amount and number of the scholarship shall be determined by the amount of scholarships offered by the Ministry of Education at that year.

第四條 申請資格

符合下列規定之一者可提出申請：

- (一) 大學部學生就學滿一學期，提出申請之前一學期至少修習九學分，歷年學業成績總平均達七十分以上，且無重大違規之行為者。
- (二) 研究所學生就學滿一學期，每學期至少修習一門學科，歷年學業成績總平均達七十五分以上，且無重大違規之行為者。
- (三) 研究生於撰寫論文期間，無前一學期成績者，除歷年學業成績總平均達前項規定外，另應提出指導教授推薦信及論文撰寫計畫。論文撰寫計畫須包括研究動機與目的、研究架構與設計、資料蒐集方法與來源、論文大綱、參考書目等。依本款申請者，不論為攻讀碩士或博士學位，均各以一次為

限。

IV. Eligibility

Students who meet any of the following qualifications may apply for the scholarship.

1. For undergraduate students, applicants must have enrolled in the University for more than one semester, completed a minimum of nine credits in the previous semester, achieved an average result of above seventy points in the accomplished years and have not been convicted of major violations.
2. For graduate students, applicants must have enrolled in the University for more than one semester and taken at least one course for each semester, achieved an average result of above seventy five points in the accomplished years and have not been convicted of major violations.
3. In addition to the qualifications prescribed in the preceding paragraph, graduate students, who are writing a thesis and do not have any academic record from the last semester, shall also submit their thesis proposal and a recommendation letter from their advisor. The thesis proposal must include research motivations and objectives, methodology, research design, data sources, thesis outline, and references. Applicants who have applied pursuant to this paragraph shall not re-apply, no matter what the degree s/he is pursuing.

第五條 申請時間

本獎學金每年受理時間約為每年三月至四月，實際日期以依本校國際學術交流中心公告時間為準，逾期不予受理。

V. Application Schedule

The application schedule is normally from March to April every year. The exact schedule will be announced each year, and applications that do not meet the deadline will not be considered.

第六條 申請文件

- (一) 獎學金申請表乙份。
- (二) 中文歷年學業成績單正本乙份。
- (三) 申請資格如為前述第四條第三款者，請另檢附指導教授推薦信及論文撰寫計畫。
- (四) 個人申請文件不齊或不符合規定者，不予受理。所送文件，審查完畢後，不另寄還。

VI. Required Documents

1. Application form
2. A copy of official Chinese transcript of the accomplished years
3. Applicants who apply pursuant to Article 4, Paragraph 3 shall submit the recommendation letter of their advisor and their proposal.
4. Applications that are incomplete or do not meet the requirements shall be rejected. Documents submitted will not be returned after the examination

第七條 審核標準

依當年度教育部核配本校之獎學金總金額，按該年度大學部與研究所外國學生比例及申請人數，於審查時決定核配比例，博士生可優先考量。詳細辦法另訂之。

VII. Examination Standard

The examination of the recipients and the allocation of the scholarship shall be decided according to the total amount of the scholarship received from the Ministry of Education, the ratio of the number of international students in the undergraduate and graduate programs and the number of the applicants each year. PhD students may have priority. The supplemental rules for the examination standard shall be promulgated separately.

第八條 核給期間及年限

- (一) 受獎生於領獎時如不為在學生時，即停發其獎學金，並得由候補學生依序遞補。
- (二) 同一學生受獎累計期限，未逾就讀學系之正常修業年限，博士班未逾四年，碩士班未逾二年，大學部未逾四年。
- (三) 本獎學金以一年一次；一次核撥為原則。

VIII. Revocation and Duration of the Scholarship

1. If the recipient is not registered at the University, the scholarship shall be revoked immediately and be granted to the next candidates.
2. The award period of the recipients shall not exceed four years for PhD students, two years for students in the master program, and four years for undergraduate students.
3. The application of the scholarship is once a year and the scholarship shall be a one-time payment.

第九條 受獎資格審核

獎學金之審核分為下列三個階段：

- (一) 由國際學術交流中心初審申請學生申請資格。
- (二) 各學院初審合格之申請學生資料送交各學院國際學術合作委員及各院委員會複審，審查委員就申請學生之各項成績、進步情形或其他特殊表現為考量，排定各學院申請學生之獲獎優先順序。
- (三) 複審合格之學生名單呈校長核定後公告。

IX. Examination Process

The examination process is as follows:

1. The eligibility of the applicants will be first reviewed by the Center for International Academic Cooperation.
2. The application materials of applicants who pass the above review will be delivered to the corresponding committee in each college. The committee will rank the applicants according to their academic performance, the progress of the students and other special credits.
3. The list of the recipients shall be approved by the President and then announced.

第十條 受獎生不得兼領之規定

- (一) 申請人須為未受領我政府其他機關之獎學金或校外其他單位之全額補助者。(全額係指與本獎學金等額或更高之獎助學金)。
- (二) 受獎生如有重複領取獎助學金之情形，經查證屬實，除註銷本獎學金受獎資格外，並追繳已領取之獎學金。

X. Rules Regarding Receiving Other Grants

1. Applicants shall not receive scholarships from any other R.O.C. government agencies. They shall not receive other full grants from other organizations. (Full grants are defined as the grants the amount of which is equal to or higher than this scholarship.)
2. Any recipient who receives other grants as prescribed in the preceding paragraph shall have the scholarship revoked and will be required to return the stipend received.

第十一條 獲核定受獎助者，必須遵守下列規範及義務

- (一) 應於本校規定期限內，完成註冊手續。
- (二) 曠課時數不得超過該學期授課時數（日數）四分之一者。
- (三) 開始受領獎學金後之該學期成績仍應達一定標準：大學部學生學業成績總平均達七十分；研究所學生學業成績總平均達七十五分，且無重大違規之行為者。

XI. Obligations of the Recipients

1. The recipient shall complete the registration within the period set by the University.
2. The recipient's total absent hours shall not exceed one fourth of the total hours of the semester.
3. The recipient's average grade of the semester when s/he is granted the scholarship shall meet a certain standard: seventy points for undergraduate students and seventy five for graduate students. Recipients must not be convicted of major violations.

第十二條 本辦法如有未盡事宜，依本校或教育部有關規定辦理。

XII. Other related regulations of the University and the Ministry of Education shall be supplements to the Guideline.

第十三條 本辦法經校長核定後實施，修正時亦同。

XIII. The Guideline shall go into effect up on the approval of the President. It applies to the amendment of the Guideline.

Chang Gung University Application Form for Scholarship of Ministry of Education

Code:	(To be completed by Center for International Academic Cooperation)	
Chinese Name	Gender	Affix one 2-inch photo
English Name		
Department	Student No.	
Passport No.	Nationality	
Tel.	E-mail	
Residence Address		
Have you received this scholarship before?	Are you receiving any TA/RA grant from the university?	
<input type="checkbox"/> Yes, Amount: NT _____, Date _____	<input type="checkbox"/> Yes, Amount NT _____/month	
<input type="checkbox"/> No	<input type="checkbox"/> No	
Required Documents		
<input type="checkbox"/> A copy of official Chinese transcript of the accomplished years		
<input type="checkbox"/> The recommendation letter		
<input type="checkbox"/> Proposal for the applicant who is writing the thesis		
<input type="checkbox"/> Others		
Applicant's Signature :		Date:
This part shall be filled out by the departments concerned		
Center for International Academic Cooperation	<input type="checkbox"/> Eligible for the qualifications of the "CGU Scholarship Guideline for International Students" <input type="checkbox"/> Ineligible	
Examination Committee	<input type="checkbox"/> Approval <input type="checkbox"/> Disapproval Reasons: Signature:	
Dean of the College	<input type="checkbox"/> Approval <input type="checkbox"/> Disapproval Reasons: Signature:	